Volunteer as a Workshop Assistant

As a Workshop Assistant, you'll help create a welcoming, enjoyable, and well-organised environment for everyone taking part. Whether you're supporting activities, assisting participants, or helping things run smoothly behind the scenes, your contribution will make a real difference.

Below is an overview of what this volunteer role may involve.

Days and times

Tuesdays or Thursdays to coincide with our Caretaker 9am to 3pm

Good Skills to have (desirable but not essential)

- Happy to work in a team
- Manual handling
- General maintenance
- Basic knowledge of tools and their safe use
- Happy to work indoors and outdoors

Your Role as a Volunteer Workshop Assistant

Working closely with the workshop crew to help maintain the Cube building and its surrounding environment. This includes keeping the spaces clean, organised, and well-presented so that everyone who visits feels welcome, comfortable, and safe. By supporting regular upkeep and contributing to a positive atmosphere, we help ensure the community centre remains a warm and inviting place for people to meet, connect, and take part in activities. Main duties below:

- Working alongside the Cube caretaker to undertake simple repairs and maintenance using the workshop as a base and utilising the tool store in the centre. For example:
    - Repairing broken chairs
    - Cleaning chairs
    - Weeding
- Helping the caretaker to help with 2 person jobs.
- Helping hirers prepare and set up their rooms to ensure events run smoothly.
- Helping hirers with technical requirements eg setting up projector / computer presentations
- Building induction and training given.

If you are interested please email Manager@malverncube.com

to complete an enquiry form