Volunteer as a Café Assistant

As a Café Assistant, you'll help create a warm and friendly space. Whether you're serving refreshments, chatting with visitors, or helping keep the café running smoothly, your support will play an important part in creating a positive experience for everyone.

Below is an overview of what this volunteer role may involve.

Days and times

The café is open Monday to Friday 9.30am to 3pm. Occasional weekend / evening opportunities to support events.

Good Skills to have

- Friendly and welcoming manner when serving customers
- Approachable and happy to chat with customers to make them feel welcome.
- Ability to focus in busy periods

Your Role as a Café Volunteer

This role will be located primarily in the Café kitchen and café area. You will be reporting to and line managed by the Café Manager (Job Share), Kaz Roberts (normally works Mon – Wed) or Sally Newman (normally works Thurs, Fri and the Repair Cafe). The volunteer hours are hours that suit you but ideally on a regular day and time. To be discussed with Kaz or Sally as to when suits you best but also best for the café. The role will involve customer care and service, making sure the kitchen and cafe area is clean and safe, assisting with food preparation as requested.

This may involve using the I-pad, till and card reader, the dishwasher and you will be given a lanyard to wear. Main duties below:

- The café is often the first point of contact you and you will be greeting visitors to the Cube making them feel welcome. This may involve signposting people to activities that they have booked on
- Taking orders using the Ipad and till and handing orders to the barista and/or chef. Taking a name or table to ensure correct delivery of order
- Delivering drinks, meals and cakes to customers
- Clearing tables, wiping them clean and ensuring they are ready for the next customers
- Operating dishwasher and drying up equipment, crockery, cutlery etc and putting away

- Wrapping cutlery with a napkin
- Chopping vegetables and salad and butter pats as and when requested. You may be asked to cook/bake if that is something you feel confident doing

If you are interested please email Manager@malverncube.com to complete an enquiry form